

SOUTH YORKSHIRE PENSIONS AUTHORITY

**10.00 AM AT THE OFFICES OF THE SOUTH YORKSHIRE JOINT
SECRETARIAT, 18 REGENT STREET, BARNLEY**

AGENDA Reports attached unless stated otherwise

	Item	Page
7	Appointment of Clerk and Treasurer	1 - 2

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SOUTH YORKSHIRE PENSIONS AUTHORITY

26 July 2012

Report of the Clerk and Treasurer

APPOINTMENT OF CLERK AND TREASURER

1. Purpose of the Report

To appoint Mr S Pick as the Clerk and Treasurer of the Authority with effect from the 1 September 2012

2. Recommendations

Members are recommended to appoint Mr S Pick, Clerk and Treasurer of the South Yorkshire Joint Secretariat to be the Clerk and Treasurer of the Authority with effect from the 1 September 2012.

3. Background Information

- 3.1 The Authority is aware of my intention to retire later this year and I have now agreed with my employer, Barnsley Council that I will retire formally at the end of October.
- 3.2 The Council has appointed Mr S Pick, their current Director of Finance and Acting Chief Executive to replace me as the Chief Officer of the South Yorkshire Joint Secretariat. The handover will start to take place during August, shortly after the Council's new Chief Executive is in post when Mr Pick will become the Council's Deputy Chief Executive. The arrangements take account of the outstanding leave due to me which I intend to take in September.
- 3.3 The Joint Secretariat Agreement (as extended to the Pensions Authority) provides that the Chief Officer of the Joint Secretariat will also be the Clerk and Financial Officer (Treasurer) of the South Yorkshire Joint Authorities. As these are statutory positions the Authority is required to formally make the appointments. Officers of the Joint Secretariat when performing functions on behalf of the Authority do so as officers of the Authority.
- 3.4 The Joint Secretariat Agreement is an agreement entered into between the South Yorkshire District Councils and the Joint Authorities, under which Barnsley Council provides a range of support services to the Joint Authorities.

4. Clerk and Treasurer

4.1 The statutory appointments of Clerk and Financial Officer are specified in the Local Government Act 1985.

- Under Section 34(8) the Authority must appoint a person to be the Clerk to the Authority. In making the appointment the Authority is to have regard to the desirability of this person being a chief officer of one of the District Councils. As a department of Barnsley MBC, the Secretariat Chief Officer meets this requirement.
- Under Section 73(1) requires the Authority must make arrangements for the proper administration of its financial affairs and must secure that one of its officers has responsibility for the administration of those affairs. The person appointed is usually referred to as the *Treasurer*.

The person appointed under Section 73 must be a member of a professional body such as the Chartered Institute of Public Finance and Accountancy (CIPFA). Mr. Pick is a member of CIPFA.

4.2 The Authority is recommended to appoint Mr Pick as Clerk and Treasurer of the Authority from the 1 September 2012.

5. Implications and risks

5.1 **Financial** – The recharge to the Authority for the services undertaken by Mr Pick will depend on the extent of his duties for the Council.

5.2 **Legal & Diversity** – None arising from this report.

W J Wilkinson
Clerk and Treasurer

Officer responsible: Maureen Oades, Deputy Clerk and Monitoring Officer

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Background papers used in the preparation of this report are available for inspection at the offices of the Authority in Barnsley.

Other sources and references: None.